

**From:** [ANDERSON Jim M](#)  
**To:** [Chip Humphrey/R10/USEPA/US@EPA](#); [Eric Blischke/R10/USEPA/US@EPA](#)  
**Subject:** RE: Draft Agenda for Milestone Meeting  
**Date:** 05/10/2007 05:06 PM

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Eric,

Thanks for hammering out the draft agenda. I think it captures most everything. I like the detail you included..., we can always cut it out for "talking points". I added several suggestions in the body of the agenda in *italics* below.

Here are a couple of additional thoughts you may want to introduce the mtg with:

1) It's important for all of us to hear from all parties that we're seeing everything the same..., as opposed to just having our own staff brief us. Are we all on the same page?

2) The point of today's mtg is **not** to solve technical issues.

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-----Original Message-----

From: Humphrey.Chip@epamail.epa.gov [<mailto:Humphrey.Chip@epamail.epa.gov>]  
Sent: Thursday, May 10, 2007 12:11 PM  
To: Blischke.Eric@epamail.epa.gov; ANDERSON Jim M  
Subject: Draft Agenda for Milestone Meeting

Eric - looks good - suggestions in bold

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Chip and Jim, here is a quick attempt at an agenda. I would like to get your input before distributing to the broader managers group. Let me know if this captures everything. Also, I have included a lot of detail here. Let me know if you think if it is too much. Some of this may be better suited as talking points but I wanted to get them down on paper. Also, we probably need to think a little bit more about the Process for moving forward section.

Eric

Portland Harbor Project - Milestone *Senior Manager Check-in* Meeting  
Edith Green Wendell Wyatt Federal Building  
1120 SW 3rd Ave, Portland

May 16, 2007

12:30 pm - 3:00pm

## Introductions

Purpose of Meeting: Provide an update on Round 3A sampling, the Round 2 Comprehensive Site Summary Report, the path forward to resolve issues & identify data gaps for Round 3B, and discuss the project schedule.

## Status and Update:

### Round 3A Sampling Completed (handout)

- Upstream and Downstream Sediment
- Lamprey and Sturgeon
- Surface Water and Sediment Traps
- Stormwater

### Round 2 Report

Report - general impressions, basis for Round 3B data gaps and RI/Risk Assessment Reports

*EPA/partners' strategy for reviewing report:*

*Short-term- identify data gaps (& SOW) to be filled in RD 3B*

*Longer-term- develop specific direction for the LWG to prepare the draft RI & BRAs*

Still work to do on: TZW, Biota, Upstream, Screening Level risk assessment, fate and transport, predictive models

## Issues and Potential Stumbling Blocks

Short Term Issues - Must be resolved to develop Round 3B Data Gaps:

### On Track:

- Bioassays to assess benthic risk (FSP Submitted)
- Upstream Sampling for Background Determination (FSP expected mid-May)
- Nature and Extent of Sediment Contamination (FSP expected mid-May)

### Some Work Required:

- Fate and Transport - work group
- Screening level *risk* assessment - need to map to aid in identification of data gaps
- Predictive models*

### Steep Hills:

- TZW - decision framework
- Biota - data gaps, permits
- Site Boundary

Long Term Issues - Not critical to data gaps identification:

- iAOPCs
- PRGs
- Some risk evaluation

## Next Steps and Project Schedule

Process for Moving Forward:

Work Collaboratively to Resolve Short Term Issues

Quickly Elevate Areas of Disagreement

*Develop DQOs for anticipated data gaps & data needs..., & then proposals for FSPs*

*TZW:*

- 1) identify critical path schedule*
- 2) resolve risk framework issues*
- 3) identify mapping needs*
- 4) map & identify data needs & scope of work*

*Biota:*

*1) determine whether baseline tissue concentrations are needed to understand the effectiveness of remedial actions*

- 2) determine what data are needed for the food web model*
- 3) determine whether biota is needed to better identify local sources*
- 4) determine whether (&where & how much) upstream tissue is needed*

*Eric, do you want to include the 4 steps in your 4/24 e-mail?*

- 1) identify issues necessary to identify data gaps*
- 2) reach agreement on additional mapping issues*
- 3) map, based on an agreed upon SLRA*
- 4) develop FSPs*

Project schedule - Review relative to June 2006 Schedule: *Still managing to 2010 ROD, but unable to commit to that date until data gaps/SOW are agreed upon*

Round 2 Report - Submitted on Time

Round 3B FSPs - FSPs to be completed by July 2007 (not June 2007)

Sampling Complete - May slip into early 2008

Draft RI and Risk Assessment Report - Still on Schedule - Round 2

Report is a good vehicle for resolving key issues ahead of time

Final RI and Risk Assessment Report - Still on Schedule

Draft FS - Still on Schedule

Proposed Plan and Final FS - Still on Schedule

ROD - Still on Schedule

Other

(See attached file: June2006Schedule.doc)